

## PAC Meeting Minutes

In Attendance: Wally K., Casey A., Val F., Lilia T., Nelly H., Somayeh, Alex, Anne-Marie U., Charan K., Chloe, Grace Z., Hari, Irene C., Isaac, Jared G., Joohee N., Julianna H., Julius de L., Keith N., Kuljit C., L. W., Lina O., Mabel, Miguel M., NP, Olivia, Osorochi, Paoka, Ruby, Serena, Shapi R., Summer W., Sundas, Susan C., Susan E., Tania B., Theresa B., Thuy P., Vince, Wee, Zsuzsanna W.

### I. PRINCIPAL'S REPORT

- Our school currently has 321 students in attendance – 22 doing distance learning, 1 homeschool, 11 considered immunocompromised (online learning), and 23 in the transitional option (have until Dec 18 to return).
- The health & safety of our students and staff continues to be our top priority – we have implemented staggered start and end times, two recess and lunch schedules, and designated entrance/exit points to help spread out students throughout the day. In addition, there are specific cohorts within similar grades, limited number of students allowed in the washroom at any given time, and two cleaning of each classroom in every 24-hour period (with one deep cleaning every evening). Masks are encouraged and so is regular hand-washing/disinfecting. We would like to remind parents to do the **health check every morning** before sending your children to school.
- A big shout out to **Richmond T&T Supermarket** for donating 10,000 disposable masks and to **Lina Ooi & Pharmasave** for their generous donation of 13 cases of 1L hand sanitizer in helping us keep our children and staff safe.
- A heartfelt thank-you to the **2020 Grade 7s** who had to cancel their graduation luncheon and camp due to the pandemic and graciously donated their funds for us to build an outdoor classroom – this is a legacy that will be at our school for many generations to benefit from.
- Update on a new reporting order the Ministry has just announced. Schools now have the option of doing 2 formal reports vs. 3 formal reports throughout the school year. At Capitol Hill Elementary school, we traditionally have one report at the end of the year, one in Spring and one in June. Our plan is to do 2 formal reports and 3 informal reports (e.g. a phone call, an intake meeting or a student-led conference) this school year. First formal report can be expected in February 2021. More information will come at the next PAC meeting.

### II. HEAD TEACHER'S REPORT

- Big thank-you to **Lilia Tsui** who donated 70 handmade lanyards to our school!

- We miss having our parents' community in the school – it is different without you there. We miss the smell of popcorn on Thursday/Friday, and we are trying our best to be as “normal” as we can this school year. 😊

### III. TREASURER'S REPORT:

- We've just received confirmation that we will be receiving \$8,200 in our gaming funds this year. We have a higher than average fund this year because we couldn't spend much of the fundings last year.
- Currently we have about \$4000 General Use Fund and \$2400 Health & Safety Fund.
- Over the years, the PAC has helped our school raise:
  - 2016-2017: \$3254.03
  - 2017-2018: \$6636.14
  - 2018-2019: \$5339.57

### IV. CHAIR'S REPORT

- As we are still in a pandemic, we are limited in how we can continue to help raise funds for the school. We will be looking for fundraising ideas that comply with the health & safety guidelines from provincial health authorities.
- No objection to keeping current PAC executives for one more school year.
- Motion: Nominate Tania B to be Vice Chair. Lilia seconded. Motion carried.
- Motion: Increase teachers' consumables from \$40 to \$50 per teacher this year. Motion carried.
- We are asking all parents to please keep an eye and ear out for opportunities where their workplace or community might be able to lend a hand to our school. For example, the facemask and hand sanitizer donation we received is because caring parents nominated our school for it.

**Next Meeting is scheduled for November 18 at 6:30pm**