



École Capitol Hill Elementary  
Mar 13, 2019

## PAC Meeting Minutes

In attendance: Valentina Farley, Nelly Huang, Lilia Tsui, Anne Marie Poh, Shapi Rashidi, Rishi Tiwana, Irene Chan, Susan Chiu, Heather Reid, Lark Maloff, Kaori De Cola

### I. Principal & Head Teacher's Update

- Registration month update – throughout February we have received 25 Kindergarten's and 26 French immersion registrations. Board office forecast is 33 K's and we think we will have about 35 K's this Fall.
- Daycare update – construction will begin as of Spring Break (March 18) and duration will be approximately 8 weeks. .
- Traffic update – confirmed with Assistant Director at City of Burnaby that all of Warwick is actually a “drop-off zone” (despite the sign saying ‘no parking 8am – 5pm’). Parents are encouraged to park on Warwick during drop-off/pick-up time to offload some of the congestion along Holdom. Traffic survey is coming out with March newsletters and hardcopies will also be available at the office. Please fill one out when you get a chance.
- Literacy Week runs from April 8 to 12. There will be family bingo, book swap, and door decoration competition. We are also planning a readathon with a collective goal for the whole school.
- Student-Led Conference is April 17.
- Between Literacy Week and Student-Led Conference is Tennis lessons. The cost is \$12 per kid.

Motion: to have PAC subsidized \$2 per kid so we can lower the cost down to \$10 per kid

Motion carried with all in favour.

- ### II. Update on “Munch-a-Lunch” program – Mr. Kanno has surveyed all other schools that have a Hot Lunch Program about running an alternative lunch program. Confirmed that we cannot “switch” to another lunch program. Our current Hot Lunch Program is non-profit and subsidized by the District to ensure no kids go hungry. Daily operations of programs like Munch-a-Lunch requires tremendous manpower and is unfortunately not feasible at Capitol Hill at this time.



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- III.** Wellness Fair – We are aiming May 9<sup>th</sup> for a Wellness Fair to raise awareness for physical and mental health and wellness. Raffle baskets, a guest speaker, and information booths are some of our initial ideas. More info to come!
- IV.** Teacher’s luncheon this year will be June 5<sup>th</sup>.
- V.** Treasurer’s Report –  
  
Motion: to split the profit of the Domino’s pizza funds between Health & Safety and General use  
  
Motion carried with all in favour.