

# MINUTES

Ecole Capitol Hill Elementary 350 S. Holdom Ave., Burnaby, BC V5B 3V1

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## October 10th, 2018 Meeting

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### In Attendance

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Valentina Farley-Chair, Heather Reid-Treasurer, Barb Steden, Shapi Rashidi, Nelly Huang, Lilia Tsui, Amy Phun, Atikur Khan, Alex Wong, Enza Ferrari, Maria & Raff Pucci, Mary Halfar, Christine Leow, Susan Chiu, Julianna Hoy, Irene Chan, Lark Maloff, Loanne Walton, Kaori DeCola, Anne Marie Poh

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### Special Guest

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Rohan Matts came in to discuss the various afterschool programs and Pro-D day activities offered by Burnaby Parks. An afterschool survey was handed out and a website link provided to better understand the needs and wants of the Capitol Hill community. The link will be added to our Facebook page.

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### Emergency Preparedness

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Barb spoke about what is involved with taking over the Emergency Preparedness Committee. As this is her last year at the school. This job encompasses very little time as it's just taking inventory of the Kiosk and making sure all classrooms have an Emergency Bag. A manual is available to anyone interested.

**VOTE: To spend \$250 +/- to get a new bag made up for the new division formed this year - APPROVED**

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### Principal's Report

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- Mr. Kanno expressed his gratitude towards PAC and looks forward to working together again this year
  - Parking issues on Holdom and Pandora and in the parking lot continue. We would like parent volunteers to help by forming a committee. Will send info out on listserv
  - On last ProD Day had 2 district staff work with our staff on our SEL goal with a session on Trauma Informed classroom strategies
  - Group of our teachers are working on Communicating student learning more aligned with our redesigned curriculum with a different format for report cards
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### Chair's Report

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#### VOTING ON THE FOLLOWING:

- Track & Field busses \$500 +/- **APPROVED**
- Teacher's consumables \$40/ teacher & support staff \$920 **APPROVED**
- Grade 7 Luncheon \$10/student \$500 **APPROVED**
- Field trip contribution \$15/student plus subsidy if needed **APPROVED**
- To fund 50/50 with school for Inclusive Improv Program \$450 **APPROVED**

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## Fundraising

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- Family Photo Night – sold out; looking for possibility of another one in April
- Pumpkin Patch – Oct 18<sup>th</sup> logistics to be between Kaori and Casey
- Pizza fundraiser – to be organized by Mabel Pank. To be run in new year Jan/Feb. All proceeds to be split between the Grade 7's for camp and the PAC for general use

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## Treasurer's Report

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We received our student grant based on last year's enrollment. Was increased by 20% to \$24/student.

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## Elections

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The following parents were elected to the Executive PAC positions. Thank you very much to all that volunteered.

PAC Chair – Valentina Farley

Treasurer – Lilia Tsui and Heather Reid

Secretary – Nelly Huang

DPAC Rep – Mary Halfar

Meeting was adjourned at 7:50pm. The next meeting will be November 14<sup>th</sup> at 6:30pm.