

Capitol Hill Elementary PAC
Minutes of the Meeting – Wednesday, December 13, 2017
Meeting #3

Time: 6:30 – 7:20 pm

Location: Capitol Hill School – 350 Holdom Avenue, Burnaby – Library

Attendees:

Wally Kanno – Principal, Casey Armstrong - Head Teacher; Valentina Farley - Chair; Tania Ballantyne - Vice-Chair; Lana Mitchell – Secretary; Raff Pucci, Julianna Hoy, Loanne Walton, Kaori DeCola, Maria Pucci, Lilia Tsui, Adam Ballantyne, Khadem Hussin, Anne-Marie Uy

Cookie Fundraiser

- Kaori brought in cookie samples and catalogue from QSP for fundraising initiative. The cost will be \$17 per bucket or pre-formed rolls of frozen cookie dough. There are also mini loaves and gluten/nut-free options available.
- We will be able to order online with a Capitol Hill code with delivery TBA
- CH will receive 30% of 100-200 orders; 35% with 200-300 orders and 40% with 300+ orders
- Fundraiser to begin in late January

Principal's Report

- Mr. Kanno informed of a Custodial Allotment change to begin January 10th
- CH custodial staff will now not be shared with another school. The day shift will be 6:45 am -3:15 pm. The evening custodial shift (5 hours) will overlap with the day shift to allow for communication
- Due to seniority hiring, we may be getting new Custodial Staff (to be announced in January)
- Winter concert: to be held Tuesday, December 19th. The 1:30 performance does not require tickets. The 7:30 evening performance does require tickets and all ticket requests were granted. The Auction Seat fundraised money TBA
- Reverse Lunch: a process to be followed to see if this will go ahead:
 - Staff Committee meeting on January 17 to form a proposal to introduce at Staff Meeting
 - If Staff approves, a survey of staff, students and parents will be completedThis process may not be completed until next school year
- Casey Armstrong reported the flower bulbs were planted outside the school but some are getting disturbed. To be monitored.
- There are many items left over from last Gear Swap so would like another swap in January
- Teacher wish list for Beanbag Chairs - will ask Theda Ngyuen about acquiring

Chair's Report

- Valentina reported on the Water bottle Refill Station. She received a quote from Global Industrial - \$3100.00 for two stations. The filters are \$115-150.00 and need be replaced twice year (can buy in bulk packs)
- The gaming grant can be used to make this purchase. They can be delivered in January. The District will install.
- **VOTE: Purchase two water bottle stations for \$3112.01 with funds from the Gaming Grant. Unanimously passed.**
- Val to order the stations
- A government daycare for 2-5 year olds in the North Burnaby community will be built south-east of the north side parking lot. The government will address issues such as increase in traffic. Preparations to begin in Spring 2018. The YMCA at Capitol Hill will not be effected. More information to come.
- Internet Safety: Kaori looking into a speaker from “Personal Protection Systems Inc. for a potential Parent Night information session in gym. Will look into the cost. The DPAC may share the cost if there are other schools interested.
- Pancake Breakfast: Friday, December 22nd. There are enough volunteers the day of. Anne-Marie secured coffee donation from Tim Horton's.
- Photo notice to go home Friday December 15th (Loanne to organize)
- Grade Sevens to set up tables the day before
- Decorating of stage/Santa area to be done morning of breakfast by Adam, Val and Tania
- GNF financial donating pencils this year
- Wally to arrange music

Treasurer's Report

General- \$5,273.57

Gaming- \$7456.32

Health & Safety- \$2,177.78

Garden Fund- \$548.37

- The Dominoes Pizza Fundraiser raised \$2196.00 with 244 coupons sold. This amount to be shared by PAC and grade 7 expenditures

DPAC Committee

- Tania reported on the above mentioned Custodial update.
- There is a BCCPAC survey regarding Special Education students not getting their designated support due to lack of Education Assistants in the District

Meeting was adjourned at 7:20 pm

Important Websites to Keep Informed on School Related Topics:

- **Capitol Hill PAC Website:** www.caphillpac.com

For inquiries regarding PAC meeting, events or volunteering, please send us a message at:
caphillpac@gmail.com.

Face book: follow us at Capitol Hill PAC Burnaby

- **Capitol Hill Elementary Website:** <http://capitolhill.sd41.bc.ca/>
- **School District website -** www.sd41.bc.ca/
- **Ministry of Education website -** www.gov.bc.ca/bced/
- **BCTF website -** bctf.ca

BCCPAC website - info@bccpac.bc.ca

The next PAC meeting is to be held on Wednesday, January 10, 2018